Policy: Windows 7 Scripts and Profiles

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Last modified: 16 April 2010

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| **Approval Date:** |  |
| **Approving Body:** |  |
| **Submission Date:** | 16 April 2010 |
| **Date of Next Review:** |  |

| **Version Number** | **Date** | **Author** | Comments |
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| 1.0 | 16/4/2010 | Ashton Mossop | Document Construction |
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# Policy Statement

# Introduction

This document has been constructed by the Windows 7 Scripts and Profiles working party on behalf of the Windows 7 Project.

This document addresses standards for Windows 7 Enterprise Edition (64 bit) across the following areas.

* Logon Scripts
* Group Policy and Group Policy Preferences
* Profile Configuration

# Scope

This policy is designed to outline standards for Scripts and Profiles within the QUT Staff Windows 7 operating system environment.

# Affected Services

ESS is currently the service owners of the eStore cluster service. As the QUT file storage system, any changes to this policy would affect users of this service and also the security rights to this location.

CSI manage the QUT SOE, any changes to this service or move to an alternative service will affect this policy and all users of this service.

Technology Support manage the configuration of the staff operating environment, any change to this service will affect all users of this service.

# Definitions

eStore – QUT’s Central File Repository.

Software SOE (Standard Operating Environment) – A custom configuration including a range of applications used within the university.

ITS (Information Technology Services – A Department within the university that the IT infrastructure and centrally hosted university IT services.

ESS (Enterprise Systems Services) – A group within ITS that maintain and support shared enterprise system resources used by the QUT.

CSI (Client Systems Infrastructure) – A group within ITS that maintain the university Standard Operating Environment. Manage Software and Security Deployment.

LETS (Learning Environments and Technology Services) – A department within the university that provides client facing IT services.

Technology Support – A group within LETS responsible for Support and Management of the staff Desktops.

Active Directory (AD) - A Microsoft directory used in Windows environments. A hierarchical structure separates objects such as printers and computers; services, such as email; and user account information.

OU (Organisational Unit) – a folder within Active Directory used to separate objects.

GPO (Group policy Object) – a set of rules which control the working environment of user accounts and computer accounts. A GPO setting cannot be modified by the user.

GPP (Group Policy Preference) – a set of defaults which define the working environment of a user account or a computer. As opposed to GPO’s users may change settings applied by a GPP.

# Roles/ Responsibilities/Guidelines

This policy is to be applied to all Windows 7 installations throughout the university.

The new Active Directory OU structure for staff workstations is implemented when QUT goes to Windows 7 and new GPO’s are applied at this time.

* + One “QUT Staff Working Environment” GPO is to be created which includes all the existing relevant settings used in Windows XP.
	+ All existing Logon scripts will be replaced with GPO’s and GPP’s where appropriate these include
		1. Local Admin Membership
		2. Network drives
		3. Local Admin password
	+ All remaining GPO’s and scripts across the university will be standardised in design and function for ease of administration.
	+ The Windows 7 Staff Environment will not include roaming profiles.
	+ The Windows 7 Staff Environment will not include local storage. All computers will have the following locations\items redirected:
		1. My Documents
		2. Desktop
		3. MS Office Templates
		4. Outlook Names Cache
		5. Outlook and General MS Office Macros
		6. TRIM Data
		7. ThinApp Data
		8. LexiMancer Data
	+ Redirected items will be configured to point to a subfolder within the user’s home drive eg. H:\Documents, H:\Desktop NOT the top level of H:\
	+ All redirected items will be configured to use Windows 7 Offline Files.
	+ The default timeout for server connectivity is to be set to ~2 mins.

# Other Information

Official Recommendation: IT Support (Faculty IT, ITS/LETS) to focus more into Windows 7 development and less in WinXP as an incentive for areas to move.