Project Status Report

# Project Information

**Project/Program Number (if applicable):**

**Project Name:** Windows 7 Upgrade

**Date:** 15/10/2010

**Report Number:** 1

**Project Ownership:** ITS

**Prepared by:** Matthew Clayton Project Manager

**Distribution List:** Windows7 steering committee

**Project Objective:** Copy project objective from the Project Plan

# Recent Project Progress, Activities and Highlights

* 1. Working Group for group policies review established

A working group has been established to review existing group policies being applied to computer objects. The working group consists of LETS, ITS and ESS staff. A preliminary meeting has been held and a review and implementation meeting is due the week of 18th October. The working group is assigned to identify existing group policies being applied to computer objects, asses functionality and categorise. From this information individual policies will be assessed and migrated where applicable for implementation to Windows 7 computers.

* 1. Corporate applications business owner signoff

An email will be sent out shortly outlining testing and risk acceptance for corporate applications under the windows 7 environment. Business owners will be requested to signoff acceptance for the use of respective corporate applications for use under windows 7.

* 1. Windows 7 project review

Recent review of the windows 7 project established a baseline of achievements and task requirements to achieve project deliverables. Discussion points included

* + 1. System Centre Configuration Manager (SCCM) (computer management tool)

Review setup, establish standards, processes and documentation. Training to be established including a half day training sessions for technical staff..

Positive progress with all computers now supported under the QUT computer management tool, Microsoft System Centre Configuration Manager (SCCM)

* + 1. User State Migration Tool (USMT) (Local data migration tool)

Development of the user data migration tool is progressing well. Development work is still being conducted by CSI0 staff, with trials expected to be conducted in staff space mid-November.

* + 1. Software (application migration)

Development and testing of software is currently underway with a review of the requested applications to be made available within windows 7. Communication

Training sessions on follwoing standards, processes and QUT documentation requirements for packaging and deployment have been conducted for technical support staff.

* + 1. MOE Configuration (Windows 7 operating system)

Technical staff are currently testing the beta configuration with staff in the FaST faculty trialling this version. Issues register has been established to log any required additional configuration missing.

* 1. Lab and Staff pilots

Lab technical staff are working towards a pilot in the S5 lab space at Gardens point however is has yet to be agreed on what the scope of this trial will be. Adrian Whitaker is currently negotiating with the S5 management committee to an agreed deliverable.

Work around packaging applications is progressing well.

Staff trials are still on schedule however rely on the USMT development to proceed without issues.

# Planned Activities/Deliverables For Next Time Period

| **Activity** | **Deliverables** | **Due Date** | **Comments** |
| --- | --- | --- | --- |
| User State Migration tool (USMT | Development completed, Testing and trials begin | 15/11/2010 | Development and testing in preparation for faculty /division staff trials. |
| Training | Use of SCCM | 18/11/2010 | Training LETS staff for use of Computer management tools (SCCM) to enable deployment of operating systems for trials in Staff and Lab spaces. |
| Software Packaging | Lab trial | 15/11/2010 | Learning Environment staff creating packages to |
| Hardware | Ability to apply operating system and QUT MOE to all SOA machines | 1/11/2010 | Hardware models completed for equipment available to ITS. Missing some models required for testing purposes, required to source models from Faciit. |

(See Review of Risks on next page)

# Review of Risks

New risks added

| **#** | **Risk Categories** | **Description of Risk** | **Adequacy and Effectiveness of Existing Controls** | **Likelihood of Adverse Event Occurring** | **Consequences of Adverse Event Occurring** | **Risk Rating** | **Risk**  **Treatment** | **Residual Risk Rating** | **Owner of Risk** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | SCCM: ability to reimage (wipe) all Staff and Lab PCs | Medium | Propable | Lose of data,  Large support cost.  Major business stopage | Very High | Accept and Reduce Risk | High | ITS |
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